

**Western Maryland Soccer Officials Association Handbook
Spring Season 2018**

Web site address: www.wmsoa.net

2018 BOARD MEMBERS

Name	Position	Phone	E-Mail Address
Nicholas Philp	President	(240) 291-6798	ngphilp@hotmail.com
Matthew McIntosh	Vice-President	(240)-291-1219	mcintosh.mathew@gmail.com
Randall Rupp	Secretary	(301) 695-6789	rpr5906@comcast.net
Amanda Truax	Treasurer	(240) 818-3117	wmsoatreasuer@gmail.com
Gene Long	USSF Rep.	(301)788-2114	genelong@earthlink.net
Elvis Butler	NFHS Rep.	(410) 936-7176	elvisbutler@hotmail.com
Elvis Butler	NISOA Rep.	(410) 936-7176	elvisbutler@hotmail.com
Kara Spiezio	Youth Rep.	(301) 631-1905	karas@fcamd.org

Assignor - Mike Truax Phone: Home – 301-791-7838 Soccer Cell – 301-471-5227 Email Address: mtruax@myactv.net	Area Training Coordinator - Gerry Philp Phone: 301-766-4915 Email: sixpence@myactv.net
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The **Western Maryland Soccer Officials Association (WMSOA)** invites you to become a member of our Association.

Who is WMSOA?

WMSOA provides USSF certified officials for USSF member organizations. Since its formation, WMSOA membership has grown to include National Federation (High School) and National Intercollegiate Soccer Officials Association (NISOA) registered referees. We currently register over 220 members.

Why join WMSOA?

Membership in WMSOA allows coordination of match assignments for Leagues we service. Our current clients include:

- Frederick County Youth Soccer League (FCYSL)
- Baltimore Beltway Soccer League (BBSL)
- Club Champions League (CCL)
- Old Dominion Soccer League (ODSL)
- City of Frederick Parks and Recreation Program
- FC Frederick Academy U9 – Hexa League
- Central Maryland Short-Sided League (CMSSL)
- National Capital Soccer League (NCSL)
- Frederick County public high schools, private high schools.

Membership in WMSOA also provides you with quality in-service training opportunities, adult and youth referee mentoring, a web site which includes information regarding referee training (in-service clinics, entry level classes, physical test, etc.), opportunities to recertify with USSF, NFHS and NISOA, helpful tips, referee report forms, and tournament dates.

What is the cost to join WMSOA?

The membership fee, usually deducted from your fall or spring earnings, is:

- Adults (age 18 and older) \$25.00
- Youth \$20.00

Additional Fees are required to register with either NISOA (\$80) or NFHS (\$37) through WMSOA. USSF Registration Fees are paid to Maryland Soccer Referees (MSR), not WMSOA (Fee amount depends on USSF Referee Classification Grade). You will be invoiced for all WMSOA Fees or they will be withheld from referee payments. Active members in good standing must be current in fee payment to WMSOA. Dues may be sent to the WMSOA post office box: **WMSOA, P.O. Box 1304, Frederick, MD 21702.**

SCHEDULING

Scheduling is handled through the on-line scheduling program at www.arbitersports.com. Log on per instructions from Mike Truax to provide your availability information and view your assignments. **If any of your contact information (email address or phone numbers) changes, notify Mike mtruax@mvactv.net and the WMSOA secretary, Randy Rupp, at rpr5906@comcast.net immediately. Check your email regularly!**

How Do I Turn Back Games?

Call Mike Truax **at least 72 hours before the match** to turn back assignments you cannot do - i.e. Saturday matches should be turned back by Tuesday evening.

What if I Want Additional Games?

Turned back games and rescheduled matches are often available via the scheduling web site, www.arbitersports.com.

What if I do a game for which I was not scheduled?

It may happen that you are at a field as a fan or were working on an adjacent field and you discover that a game has no referee. If you step in to do that game **in full uniform**, fine. If the game is **not** a cash game, in order to get paid for that game, call Mike Truax **that same day**

It may also happen that someone other than the WMSOA assignor (a coach, league official, for example) calls you to referee a game. **If you are doing an unsanctioned game not assigned by our assignor or another USSF assignor, and it is a game involving league teams, you will NOT have USSF insurance protection, WMSOA's help should any incident occur, nor possibly league backing for you as an official. You CANNOT wear your USSF badge. If you are not sure if the game is sanctioned contact Mike Truax BEFORE accepting that assignment! If you referee any game not assigned to you by WMSOA it is your responsibility to get payment from the person who called you. WMSOA will not guarantee payment for that game.**

What to do for inclement weather?

Check for an email in your inbox before going to the field. You may also consult the on-line referee handbook for cancellation information for each league. Find the handbook and field directory at our web site, www.wmsoa.net. The handbook and field directory for each season is always attached to an email sent to you before the beginning of each season. Print out and carry both documents and refer to them for relevant information.

What if one or both teams do not show or one team lacks sufficient players?

There is no match. Do not officiate informal scrimmages. Call or email (assignor@wmsoa.net) Mike Truax **that same day** to report the details.

What If One Referee Does Not Show?

USSF forbids the use of dual referee crews. If only two referees appear for a match, one is the Referee and the other is the Assistant Referee. You may recruit a club linesman for the third position.

PAYMENT

You will either receive the game fee in cash (cash game) at the game site or you will be paid by check (credit game) at the conclusion of each season. Please check the match information below to determine if the game is cash or credit. No Assignor fees will be collected from you for FCYSL, CMSSL or college games. At the end of the calendar year you will receive a Form 1099 (Statement of Earnings) if your total earnings received from WMSOA were over \$600.

PREGAME

Before you start the match, please do the following:

- Make sure you are at the right field and doing the correct game when there are multiple fields.
- Check the goals - **They must be secured to the ground!**
- Check player equipment, especially **shin guards and jewelry.**
- Check the ball for correct size and inflation.
- Introduce yourself to the coaches and confirm the rules of competition.
- **If either team plays with uniform jerseys the color of your referee jersey, change your jersey or wear a pinnie.**

DURING THE MATCH

Please be aware of the following when doing your matches:

- **Protect the goalkeeper**, especially in U-8 through U-12 matches. Possession of the ball means the keeper has at least one hand on the ball while the ball is on the ground or the ball is held in the keeper's hands. If you have any doubt about possession of the ball, err in favor of the goalkeeper!!
- **Player safety is your first priority!!** For the U-8s and U-10s, if a player goes down injured, no matter how slightly, **stop play immediately.** The older the age group, the longer you may wait to determine the nature of the injury before stopping play but for the younger children, **stop it now!!**
- In the event of **lightning and/or thunder**, stop the game and tell players and coaches to seek shelter away from the field. **You must wait a minimum of 30 minutes from the last sound of thunder before restarting the match!**
- If you are getting verbal abuse from coaches, before you pull out your cards, speak with the coach in a polite manner to let him know you hear his concern. If the abuse persists, give the coach a yellow and then, if necessary, a red card. ***WMSOA does not tolerate referee abuse and supports you on this issue! Report abuse to respective Representative and Assignor immediately following the match.***
- If a fan(s) is abusive, speak to the coach. Coaches are responsible for the behavior of their fans. HS and College referees should see the AD instead.
- **If you issue a red card, ALL red cards MUST be reported by phone call and in a game report to the WMSOA USSF, NISOA or NFHS Representative and assignor that same day.**

AFTER THE MATCH CONCLUDES

- Watch the teams during the handshake.
- If you issued **red cards** or if you need to file a game report to **cover abuse by a fan** or **coach**, contact the respective Representative. Game reports may be found on the WMSOA web page (www.wmsoa.net) and should be sent to Mike Truax at mtruax@myactv.net and:
Gene Long at genelong@earthlink.net for USSF matches
Elvis Butler at elvisbutler@hotmail.com for college and high school matches
- Call a Board Member or your Mentor if you want to discuss any general game-related issues.

REFEREE HANDBOOK and FIELD DIRECTORY

The WMSOA Referee Handbook and Field Directory for each season is attached to a preseason email and located on our web-page (www.wmsoa.net). The Handbook and Field Directory are up-dated seasonally. Send corrections/additions to **Randy Rupp** at rpr5906@comcast.net

A Match Information & Rules of Competition

Baltimore Beltway Soccer League (bbsl.org/)

Age	Ball Size	Min/Max Players	Length of halves	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
U8	4	5 / 7	30 H	5	regular	\$40		
U9 – 10	4	5 / 7	30 H	5	regular	\$40		
U11	4	5 / 9	30 H	5	regular	\$40		
U12	4	5 / 9	35 H	5	regular		\$46	\$30
U13	5	7 / 11	35 H	5	regular	\$65	\$50	\$30
U14	5	7/11	35 H	5	regular	\$75	\$50	\$30
U15 – 16	5	7 / 11	40 H	5	regular	\$85	\$58	\$35
U17 - 19	5	7 / 11	40 H	5	regular	\$90	\$60	\$40

- **Standard USSF Laws apply (with modifications listed at (bbsl.org/rules-regulations/))**
- **Enforce no header rule - U11 and younger.**
- **RULE 20** - teams should be on opposite sides of the field from one another. For example, a team and all their respective coaches, management and spectators should be together on the same side of the field. Referees may request the standard alignment where teams are on one side and spectators are on the opposite side (last checked this on 3/20/18).
- Payment: Credit games
- **Substitutions:** No limit on number of substitutions, a player who has been substituted may return to the game, Own throw-in; prior to opponents substitution, **only if opponent is making substitution**; goal kick by either team; at half time; after a goal; **must substitute:** after an injury when the referee stops play, unless it is the goalkeeper; after a caution – the opponent may also substitute. **Any player who is cautioned or bleeding must be substituted.**
- **RULE 6** - Player passes must be checked by the referee.
- No overtime – match may end in a tie

Rain Number: no longer use (confirmed 8/25/17). Go to web page bbsl.org/ and click on “Calender” for the most up to date cancellations for a specific date.

Central Maryland Small Sided League ([CMSSL](#))

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man
U9 - 10	4	4/7	30 H	5	regular	\$36
U11-12	4	5/9	30 H	5	regular	\$36

- **Standard USSF Laws apply (modifications in [CMSSL-policies](#) and [CMSSL-rules](#))**
- **Enforce no header rule - U11 and younger.**
- Payment: Cash games. **Collect fees from the teams before the match.**
- Player Passes must be checked prior to game by referee.
- **Absolutely: NO JEWELRY**
- Substitutions: **Any stoppage** (updated 8/25/17).
- **No goal may be scored directly from a kick off.**
- Referees will only allow one opportunity to throw a ball into play correctly.
- **U10 and under - goalies may not punt.** Must roll or throw it out. Give the ball back to the keeper if they punt. Explain that they must roll/throw it out to a teammate.

Rain number: no longer used (checked 8/25/17)

URL for field status <http://sports.bluesombrero.com/Default.aspx?tabid=400378>

City of Frederick Parks and Recreation Program:

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee
U8	3/4	? / 7	20 H	5	None	\$20
U10	4	? / 7	20 H	5	Regular	\$22
U12	4	? / 7	25 H	5	Regular	\$28

- **Standard USSF Laws apply (modifications at [City of Frederick Rules and Regulations](#))**
- **Enforce no header rule - U12 and younger**
- Payment: Credit games.
- **Absolutely: NO JEWELRY – SHINGUARDS MUST BE WORN.**
- Substitutions: **either team on any throw in, if ready at centerline at break in play; goal kick; corner kick; after a goal; between halves.** Any player who is bleeding must be substituted.
- No overtime – match may end in a tie

Rain Number: 301- 600-3846 - within 2 hours of start time

Club Champions League ([Club Champions League](#))

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
U9-10	4	5 / 7	30 H	5-10	modified	\$45		
U11	4	7 / 9	35 H	5-10	Regular		\$45	\$25
U12	4	7 / 9	35 H	5-10	Regular		\$50	\$25
U13	5	7 / 11	35 H	5-10	Regular		\$50	\$30
U14	5	7 / 11	35 H	5-10	Regular		\$55	\$30
U15-17	5	7 / 11	40 H	5-10	Regular		\$60	\$35
U18-19	5	7 / 11	45 H	5-10	Regular		\$65	\$45

- **Standard USSF Laws apply (modifications from [clubchampionsleague REF Manual](#))**
- **Enforce no header rule - U11 and younger.**
- Payment: Credit games.
- **Absolutely: NO JEWELRY**
- Substitutions: Any stoppage.
- Coaches may be ejected (don't show card)
- No overtime – match may end in a tie
- You will get rosters for both teams, no passes are to be checked though.
- League does NOT want club linesmen to be used for U9/U10 games.
- U9 and U10 will use build-out lines. May have cones at side of field to indicate where build out line is.
- U9/U10 Offside only when player is beyond opposing team's build out line.
- U9/U10 -No punting - give other team IFK at spot of goalie if goalie punts.

FC Frederick Academy U9 – [Hexa League](#)

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
9	4	5/6	25 H	5	None	\$15	N/A	N/A

- **Standard USSF Laws apply.**
- **Enforce no header rule.**
- Payment: Cash games. Collect fees from the FC Frederick representative at the end of your set of games.
- Note that there is no offside enforcement.
- **Absolutely: NO JEWELRY.**
- Unlimited substitutions: **at any stoppage**, with referee's permission, regardless of possession.
- **Pass back to the goalkeeper is allowed.**
- One "Do over" allowed for same player on bad throw ins.
- [RulesofplayHexaLeague](#)

Rain number: 301-682-5556

FC Frederick [Middle School League](#) (late June and all July)

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
JV	4	6/7	25 H	5	Regular	\$25	N/A	N/A
Varsity	5	6/7	30 H	5	Regular	\$30		

- **Standard USSF Laws apply. [MSLRules](#)**
- **Enforce no header rule for the JV games**

- Payment: Cash games. Pick up game cards from trailer before your games. Take Game cards back to the trailer after your games and collect your fees then.
- **Absolutely: NO JEWELRY.**
- Unlimited substitutions: **at any stoppage**, with referee's permission, regardless of possession.

Frederick County Youth Soccer League:

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
U9	4	4 / 7	25 H	5	Regular	\$32		
U11	4	6 / 9	30 H	5	Regular	\$40		
U13	5	7 / 11	35 H	5	Regular	\$46	\$46	\$26
U15	5	7 / 11	40 H	5	Regular	\$50	\$50	\$30
U19	5	7 / 11	40 H	5	Regular	\$50	\$50	\$30

- **Standard USSF Laws apply (modifications in Appendix C of [FCYSL-By-Laws](#))**
- **Enforce no header rule - U11 and younger.**
- Payment: Cash games. **Collect fees from the teams before the match.**
- **Absolutely: NO JEWELRY**
- Substitutions: **either team on any throw in, if ready at centerline at break in play**; goal kick; after a goal; injury (1 for 1); between halves. Any player who is bleeding must be substituted.
- **U9 players get one retry on a bad throw in. Explain what was wrong before they retry.**
- Cautioned players must be substituted.
- Coaches may receive Cards (Caution – Yellow / Send – Off – Red)
- Spectators can also be carded directly (or go through the coaches to get a spectator removed).
- No overtime – match may end in a tie
- **Goal Differential Rule:** When the goal differential reaches **5 (five)** goals, the team leading must withdraw **1 (one) player**. When the differential reaches **7 (seven)** goals, a **second player** must be withdrawn. Players may reenter the game as these thresholds reduce (i.e. differential drops below seven, one withdrawn player reenters; differential drops below 5, the second player reenters.)
- Each coach (up to 3) must have the FCYSL Sportsmanship card with them, or a picture of it on their phone. Sample card image, both sides (newer ones are blue):



Rain Number: 1-888-372-3318 within 2 hours of start time

Mason Dixon Adult League ([Mason-Dixon](#))

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR Fee
Adult	5	7 / 11	45 H	5	regular	\$70	\$70	\$45

Standard USSF Laws apply

- Payment: Cash games. **Collect referee fees before the game (\$80 per team).**
 - PRINT your roster and bring to the match (**Kevin Anderson will tell the center how to do this**)
 - Collect player passes before the game.
 - NO Jewelry
 - No FANS inside the fence at OAKDALE and MARTINSBURG High Schools
- Substitutions: throw-in (possession & tag-along); corner kick (possession & tag-along); goal kick; after a goal; injury (1 v 1); between halves. Any player who is bleeding must be substituted.
- Overtime: League play – NO overtime; Playoffs – NO overtime, directly to PKs.
- Caution: player may be asked to leave the field (hot head rule)
- Send – Off: Identify players and send report to Mike Truax (mtruax@myactv.net) and Kevin Anderson (andersk2@hotmail.com)

Rain Number: (240) 401-2760 within 2 hours of start time

National Capital Soccer League (NCSL)

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR fee
U9 – 10	4	6/7	30 H	5	Regular	\$45		
U11	4	7/	30 H	5	Regular	\$45		
U12	4	7/	35 H	5	Regular		\$50	\$30
U13	5	7/11	35 H	5	Regular		\$50	\$30
U14	5	7/11	35 H	5	Regular		\$55	\$30
U15-16	5	7/11	40 H	5	Regular		\$60	\$35
U17-19	5	7/11	45 H	5	Regular		\$65	\$40

Rules of Competition for NCSL.

- **Standard USSF Laws apply**
- **Enforce no header rule - U11 and younger.**
- Payment: Credit games. If you are the **Referee**, you **MUST** enter the scores and cards in the league systems (**in order to be paid**) and Arbiter.
- NCSL game reporting FAQ at [NCSL-soccer-Reporting Procedures](#) . Although you still receive the Official Blue Match Report as you have always done, you should not mail them to the league. They should be used by you in checking the teams in and making notes, making notes at the field and to assist in filing your online report.
- NCSL reporting system login at [NCSL-soccer Login](#)
- **Player passes must be checked.**
- Substitutions: **Any stoppage (was instituted Spring 2015)**
- Use of horns, clappers, bells, sirens, megaphones, etc. is not permitted at NCSL games.
- **Referees must show all cards to coaches.**
- **U9 and U10 will use build-out lines. May have cones at side of field to indicate where build out line is.**
- **U9/U10 Offside only when player is beyond opposing team's build out line.**
- **U9/U10 -No punting - give other team IFK at spot of goalie if goalie punts.**

No Overtime - match may end in a tie

Weather Cancellations: log onto <http://www.ncsl-soccer.com/> and look for daily field cancellations.

NCSL WEATHER HOTLINE: (703) 791-2656 (still available as of 3/20/18)

Old Dominion Soccer League (ODSL)

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 1 man	Ref Fee 3 man	AR fee
U9 – 10	4	6/7	30 H	5	Regular	\$40	-	-
U11	4	6/9	35 H	5	Regular	\$45	\$45	\$25
U12	4	6/9	35 H	5	Regular	\$45	\$45	\$25
U13	5	7/11	35 H	5	Regular	\$50	\$50	\$30
U14	5	7/11	35 H	5	Regular	\$50	\$50	\$30
U15-16	5	7/11	40 H	5	Regular	\$55	\$55	\$35
U17-19	5	7/11	45 H	5	Regular	\$60	\$60	\$35

- **Standard USSF Laws apply (modifications from [ODSL-LawsoftheGame](#))**
- **Enforce no header rule - U11 and younger.**
- Payment: Credit games. ODSL uses an online game report. **To be paid, the Referee must complete a game report in the ODSL system ([ODSL-Report_Log-In](#))**, within 24 hours of the completion of the match.
- Game report FAQ at [ODSL-Match Reports](#)
- **Player passes must be checked** prior to the start of the match. ODSL also has a club pass system that allows up to 3 players from the same club to play as "guests" in a game. See [ODSL-LawsoftheGame](#) for details.
- Substitutions: Prior to throw in by team in possession - the opposing team may substitute as well if the team in favor is making substitutions; goal kick; after a goal; injury (1 v 1); between halves. Any player who is bleeding must be substituted. Coach MAY substitute for player receiving yellow card.
- No Overtime - match may end in a tie

Women's 30+ Adult League (Frederick County Parks and Recreation)

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 2 man
Adult	5	7 / 11	40 H	5	regular	\$35

Standard USSF Laws apply (modifications below)

- Payment: Credit games.
- NO jewelry (allow simple wedding bands).
- **NO slide tackles allowed. Issue a yellow card (rule 3.11)**
- Substitutions: any stoppage; player given a yellow card must be substituted for **and must sit out at least 10 minutes.**
- Parks and Rec actually has this as age 18 (not 30) and older.
- Start time at official kick off time (so time played for first half may be less than 40 minutes). Forfeit declared 15 minutes in, if team doesn't have 7 players.
- Scoreboard and clock is being used starting Fall 2016. They will stop it at the 2 minute mark though.
- Any player who is bleeding must be substituted.
 - Send – Off: Identify players and send report to Mike Truax (mtruax@myactv.net)

Information on High School Matches Public High Schools, Frederick County:

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 2 man	Ref Fee 3 man	AR Fee
JV	5	7 / 11	35 H	10	Regular	\$47	-	-
Varsity	5	7 / 11	40 H	10	Regular		\$73	\$49

- **Standard NFHS Laws apply**
- Payment: Credit games

School	Address	Athletic Director	
FCPS Athletic Director	115 E. Church St., Frederick	Kevin Kendro	301-696-6845
Brunswick	101 Cummings Dr	Jon Jarrett	240-236-8611
Catoctin	14745 Sabillasville Rd	Kevin McMullen	240-236-8100
Frederick	650 Carroll Parkway	Keivette Hammond	240-236-7043
Governor Thomas Johnson	1501 N. Market St	Mike Chavez	240-236-8233
Linganore	12013 Old Annapolis Rd	Sonny Joseph	240-566-9855
Middletown	200 School House Dr	Mike DeSimone	240-236-7420
Oakdale	5850 Eaglehead Drive	Chris Krivos	240-566-9455
Tuscarora	5312 Ballenger Creek Pike	Mark Wolcott	240-236-6544
Urbana	3471 Campus Dr	Ryan Hines	240-236-7711
Walkersville	81 West Frederick St	Mike Mummert	240-236-7255

Private High Schools, Washington and Frederick Counties:

Age	Ball Size	Min/Max Players	Length of periods	Half time	Offside	Ref Fee 2 man
JV	5	7 / 11	See below	10	Regular	\$55
Varsity	5	7 / 11	40 H	10	Regular	\$65

- **Standard NFHS Laws apply.**
- **WMSOA badge should be worn, not the NFHS badge. Wear a CASRA badge, if you have it, for St. John's Catholic Prep games, otherwise don't wear a badge**
- Payment: Credit games.

School	Address	Athletic Director	Telephone	JV Half
Banner School	1730 N. Market St	Colin Saba	301-695-9320	30
Broadfording Christian Academy	13535 Broadfording Church Rd	Bill Wyand	301-797-8886 x160	30
Emmanuel Baptist Temple	16221 National Pike	Kelly Bragunier	937-657-8893	35
Frederick Christian Academy	6642 Carpenter Rd	Brad Parker	301-473-8990	35
Grace Academy	13321 Cearfoss Pike	Kevin Smoot	301-733-2033	30
Heritage Academy	12215 Walnut Point West	Heather Grove	301-582-2600	30
Highland View Academy	10100 Academy Dr	Eric Borges	301-739-8480 x 229	
New Life Christian Academy	5909 Jefferson Pike	Brian Roynestad	240-750-9644	30
St John's Catholic Prep	3989 Buckeystown Pike	Dan Soller	301-662-4210	35