

WESTERN MARYLAND SOCCER OFFICIALS ASSOCIATION

CONSTITUTION

Article I - Name and Objectives

- Section 1.** This organization shall be known as the Western Maryland Soccer Officials Association, abbreviated as WMSOA. A non-profit Maryland Corporation.
- Section 2.** The objective of this Association is to promote the growth of the sport of soccer by providing trained, certified officials for all client organizations, and more generally, by imparting knowledge of the laws of the game to its members, clients, and community.
- Section 3.** This Association will seek and maintain affiliations with the United States Soccer Federation, the National Federation, the National Intercollegiate Soccer Officials Association, their local affiliated organizations, and other organizations as deemed appropriate.
- Section 4.** The Association shall have the power to collect and distribute fees on behalf of its members, and assess fees, dues, and fines.

Article II - Membership

- Section 1.** There will be two classes of members: Active, and Associate. Membership will be open to all persons seeking to join the Association.
- Section 2.** Active members are all persons who are in good standing with the Association and have met all required qualifications as set forth in the By-Laws. Active members shall be divided into two subclasses: Junior members, which are all persons under age 18, and Senior members, age 18 and above.
- Section 3.** Associate members are those individuals who have indicated they are interested in the aims of this organization but are not Active members of this Association.
- Section 4.** All classes of members may attend meetings of the Association and participate in all discussions. Only Active members may hold office, vote to elect officers, and vote upon other matters brought before the Association.

Article III - Officers

- Section 1.** The Officers shall be a President, who shall be the senior executive of the Association, a Vice-President, a Registrar, a Secretary, and a Treasurer. In the absence of the President, the next officer as defined in the By-Laws shall serve in his place. The Officers shall be elected, and serve terms, as provided for in the By-Laws.
- Section 2.** The Term of Office for each officer shall be 2 years. The President, Registrar and Treasurer shall be elected in even numbered years and the Vice-President and Secretary shall be elected in odd numbered years.
- Section 3.** The Officers shall perform their duties as prescribed in the By-Laws and such other duties as may from time to time be prescribed by the Association.
- Section 4.** Only Active, Senior members may serve as Officers of this Association.

Article IV - Executive Board

- Section 1.** The Executive Board shall consist of the Officers as defined in Article III, plus a representative of the Active Junior members, plus one or more members elected to represent the interests of each certifying body affiliated with this Association.
- Section 2.** The representative of the Active Junior members shall be elected yearly by majority vote of the Junior membership at the annual election meeting.
- Section 3.** The representative of each affiliated certifying body shall be elected solely by those Association members certified by that organization, and shall serve for two years. At least half of the affiliated representatives shall be elected in even years while the remainder shall be elected in odd years. The Officers shall determine the election rotation of the affiliated representatives.
- Section 4.** The Assignor shall serve as an ex-officio member of the Executive Board.
- Section 5.** The Executive Board shall conduct the regular day-to-day business of the Association, and shall perform other duties as prescribed by the Association.

Article V - Committees

- Section 1.** The President may appoint after his election the following standing committees, subject to the approval of the Executive Board:
- A) Training and Mentoring Committee
 - B) Judicial Committee
- Section 2.** The President shall have the power to make additional appointments from time to time as appear necessary or desirable. He shall also have the power to appoint such other committees as he or the Executive Board may deem necessary.

Article VI - Meetings

- Section 1.** Membership meetings shall be called by the President as provided for in the By-Laws.

Article VII - Amendments

- Section 1.** The Constitution and the By-Laws may be amended as follows:
- A) A proposed amendment may be presented by any Active member at any general meeting of the membership. It must be seconded and may be discussed or amended.
 - B) The proposed amendment must be voted upon by the membership, and passed by a 2/3 majority of the eligible Active members present and voting.

Article VIII - Parliamentary Procedure

- Section 1.** "Robert's Rules of Order", revised, shall govern the conduct of all membership and Executive Board meetings in so far as it is not inconsistent with this Constitution and the By-Laws.

Article IX - Enactment

- Section 1.** This Constitution shall be in full force and effect upon its passage.
- Section 2.** Upon enactment, Officers shall be elected and the Association governed from that point by this document.

WESTERN MARYLAND SOCCER OFFICIALS ASSOCIATION

BY-LAWS

Article I - Membership

- Section 1.** Any person of at least 12 years of age shall be eligible for membership in the Association. Any person who has met current standards for officials' certification with an Association-affiliated body shall be classed as an Active member for that year. Any person who has not met current standards for officials' certification with an Association-affiliated body shall be classified as an Associate member. Only Active members may be offered officiating assignments through this Association, with this exception: Associate members may serve as club linesmen, for which services compensation may not be received.
- Section 2.** All members of the Association are independent contractors in their officiating capacities and not employees of the Association, or of any officer or assignor(s) of games of the Association, or of any other person or entity for whom the members work as officials and as such no deduction of any taxes will be taken out of any payment to them. All members of the Association recognize this status and understand that neither the Association, nor its officers or assignor(s) of games, are employers, and therefore, the members may not be able to collect worker's compensation from the Association or any other person or entity for injuries sustained while performing or traveling to and from officiating, assigning or officiating-related or assigning-related work. Each member should obtain and maintain disability insurance for injuries arising out of the member's work. A member may decide to accept or reject game assignments.
- Section 3.** A member in good standing is a member who has met the Association's meeting requirements, timely paid all dues, fees, fines, penalties, assessments, and other financial obligations imposed by the association, passed the requisite tests, and has observed and complied with the By-Laws of this Association and all other requirements.
- Section 4.** Applicants for membership may be required to pay training and examination fees as set by the Executive Board. Examinations and training for the Association will be standardized per the requirements of the appropriate Association-affiliated certification bodies.
- Section 5.** Each member of the Association agrees by becoming a member that these By-Laws and all other rules, regulations and policies of the Association constitute a valid contract between the member and the Association.

Article II - Ratings

- Section 1.** Each group of new members will be evaluated during their first year of membership by the Training and Mentoring Committee. This evaluation shall be discussed with the member, and submitted to the Association for its use in determining appropriate game assignments.
- Section 2.** Members are responsible for payment of all fees associated with evaluations performed by a certified assessor, except as specifically provided for by the Association.

Article III - Discipline of Members

- Section 1.** A member may be disciplined for failure to comply with these By-Laws, established authority, or regulations of the Association, or for delinquency in payment of authorized charges, fines, penalties, or assessments, violation of any State or Federal law, detrimental conduct, or for any other conduct established to be contrary to the best interests of the Association.
- Section 2.** "Detrimental conduct" is defined as any act which brings discredit upon the Association or member, or to the profession of sports official in general. Examples include, but are not limited to:
- A) Appearing at a game under the influence of alcohol or illegal drugs, or being a spectator at any game in this condition;
 - B) Wagering upon a soccer match in any respect or acting as a stakeholder for a wager upon such a match;
 - C) Conviction of a felony, or conviction of a misdemeanor, if such may bring discredit to the Association or to the member;
 - D) Failure to meet financial obligations to the Association;
 - E) Repeated failure to appear for a scheduled assignment, or late arrival;
 - F) Failure to abide by the rules, regulations, procedures, or By-Laws of this Association.
- Section 3.** Charges may be brought by any member of this Association against any other member at any time. In order to be heard, signed written charges must be filed with the Secretary, indicating the alleged violation with specific reference to the By-Laws provisions, rule, or regulation allegedly violated, the specific alleged violative conduct, and where and when the alleged violative conduct occurred.
- Section 4.** A charged member shall receive written notice by certified mail, return receipt requested, of the charges against him, indicating the alleged violation with specific reference to the By-Laws provisions, rule, or regulation allegedly violated, the specific alleged violative conduct, where and when the alleged violative conduct occurred, and the person or entity who filed the charge. Such member shall also be provided at that time with copies of all documents currently in the possession of the Secretary related to the charges which may be used in prosecuting the charges. He shall also be referred to these By-Laws with respect to his procedural rights. If the member charged is a member of either the Executive Board or Judicial Committee, he shall be suspended from this function until such time as a final decision is reached.
- Section 5.** A member charged with any violation shall have the right to be heard in person or by written statement made by him in his defense before the Judicial Committee. Such right shall be afforded prior to the imposition of any fine, penalty, or any other disciplinary action. A member may seek a personal hearing by filing a signed, written request with the Secretary within fourteen days of receipt of written notification of charges. At the hearing, the person or entity bringing charges shall be present, and both sides may present any information or documents. Each party may ask questions of the other party and the other party's witnesses. Legal counsel may be present and fully participate if the Association is notified in writing at least three days prior to the hearing so that it may have its legal counsel present. The hearing shall be audio tape recorded, and all documents retained. A written decision shall be made and sent to both parties by certified mail, return receipt requested, within thirty days of the hearing's conclusion. A majority vote of the Judicial Committee shall determine its decision; the Chair of the Judicial Committee shall vote only in the event of a tie vote.
- Section 6.** Any member disciplined by the Judicial Committee shall have the right of appeal to the Executive Board. To be considered, the member shall file with the Secretary a signed, written notice of appeal within seven days of receipt by the member of the Judicial Committee's decision. An appellate hearing shall be scheduled by the President, and

notice of said appellate hearing date shall be sent by the Secretary to the member and to all members of the Executive Board no later than forty-five days before the scheduled hearing date. The Executive Board shall decide the appeal based upon the record of the Judicial Committee's proceedings, on its review of any further written arguments which may be submitted by both original parties and received by the President no later than fourteen days prior to the scheduled appellate hearing date, and on oral argument presented by the member at the appellate hearing. Legal counsel may participate. A written decision shall then be made by majority vote of the Executive Board and sent by certified mail, return receipt requested, within sixty days of the appellate hearing date. The decision of the Executive Board shall be final.

Article IV - Dues, Assessments, and Fines

- Section 1.** Annual dues shall be established by the Executive Board, and must be paid to the Association at times to be established by the Executive Board. Dues may vary by class of membership in the Association.
- Section 2.** An Assigner's Fee may be made upon the members and shall be due within one month upon receipt of the bill from the Association.
- Section 3.** Other financial assessments may be made upon the members upon vote by the membership when the business of the Association requires additional funds.
- Section 4.** The membership may by resolution establish a table of fines for missed assignments or tardiness, missing of mandatory clinics, mandatory membership or special meetings, being out of uniform, or for any other reason deemed appropriate by the membership.

Article V - Meetings

- Section 1.** The election of officers will be part of the Spring membership meeting.
- Section 2.** Executive Board meetings shall be held as deemed necessary by the President or a majority of the Board. All members of the Board will be notified by the Secretary of such Board meetings. The Secretary shall maintain minutes of each Executive Board meeting.
- Section 3.** General membership and special meetings of the Association shall be held as deemed necessary by the President or by recommendation of a majority of the Executive Board. All members will be notified by the Secretary of such meetings.

Article VI - Voting

- Section 1.** Voting during the election of officers and members of the Executive Board shall be by secret ballot if a position is contested.
- Section 2.** Voting upon motions and all other matters shall be by voice vote or show of hands, except that at the request of five Active members present a secret ballot may be used to decide any matter. The presiding officer shall not vote unless his vote will be determinative of the issue.
- Section 3.** Issues of interest solely to members certified by a particular organization shall be voted upon only by those members. Issues of interest to the membership as a whole shall be voted upon by all Active members, as provided for in these By-Laws.

Article VII - Elections

- Section 1.** Officers shall be elected at the annual election meeting. Nominations may be made from the floor at the meeting. Nominations will not be accepted unless the candidate accepts the nomination either in person or by written proxy.
- Section 2.** Voting for each office shall take place immediately after the nominations for that office have been closed. Voting will take place in the order of Officers listed in Article III-Section I of the Constitution.
- Section 3.** Elections are by majority vote of eligible members present and voting. In the event that more than two nominations are received for an office, and no one candidate receives a majority, a runoff election between the two nominees receiving the highest number of votes shall be performed.
- Section 4.** The newly elected Officers and members of the Executive Board shall assume office immediately upon their election.

Article VIII - Qualifications of Officers

- Section 1.** Only Active members in good standing may be considered for nomination and election to the Executive Board.
- Section 2.** In the event of the resignation, expulsion, suspension, temporary absence, death or disability of the President the Vice-President shall serve in this capacity for the balance of the unexpired term or until the end of the period of temporary absence or disability.
- Section 3.** In the event of the resignation, expulsion, suspension, temporary absence, death or disability of any other Officer the Executive Board shall appoint a successor who shall hold the office for the balance of the unexpired term or until the end of the period of temporary absence or disability.
- Section 4.** Any Officer of the Association may be removed from office by a two-thirds vote of all Active members in good standing. In this event, a successor shall be appointed by the Executive Board to hold office for the balance of the unexpired term.

Article IX - Duties of Officers

- Section 1.** The President shall:
- A) Serve as Chief Executive Officer of the Association and preside at all Association and Executive Board meetings;
 - B) Represent the Association, or appoint a representative, in all negotiations with prospective or current clients or government agency with which the Association has or may have a relationship;
 - C) Faithfully carry out all orders and resolutions of the Association;
 - D) Publish a President's report at the conclusion of each season highlighting the season's activities and offering plans and suggestions for the Association's future;
 - E) Make appointments to committees as prescribed, and serve as an ex-officio member of all committees;
 - F) Have the authority to act on behalf of the Association in all normal business matters requiring immediate attention, except that he may not obligate the Association financially in excess of \$250 without the approval of the Executive Board;
 - H) Perform such other duties as are prescribed, from time to time, by the Executive Board or Association.

Section 2. The Vice-President shall:

- A) Serve as the assistant to the President and perform such other functions as directed by the Executive Board;
- B) Exercise all duties, powers, and authority of the President in the event of the President's absence or inability to exercise his office as provided for in these By-Laws;
- C) Chair the Training and Mentoring Committee;
- D) Perform such other duties as are prescribed, from time to time, by the Association or by the President.

Section 3. The Registrar shall:

- A) Keep the official membership roll of the Association;
- B) Maintain records of games worked by members, based on information provided by the Assignor;
- C) Maintain records of training received by each member;
- D) Coordinate registration processing as required by the Association and its affiliated certifying organizations.

Section 4. The Secretary shall:

- A) Keep a complete record of all proceedings and transactions of the Association;
- B) Be responsible for all official correspondence of the Association as directed by the President and/or the Executive Board;
- C) Maintain the archives of the Association to contain copies of all correspondence generated by the other Officers, members of the Executive Board, or Committee Chairs;
- D) Report minutes of the Association at each meeting.

Section 5. The Treasurer shall:

- A) Receive, disburse, and maintain custody of all funds of the Association;
- B) Pay all properly presented bills of the Association and report such payments to the Association at the next regular meeting;
- C) Render a current Statement of Association Finances, to include receipts and expenditures since the last report, as well as the Association's current financial condition, at each meeting;
- D) Assist each Committee in determining their budget and in tracking and report all disbursements and receipts of monies by those committees;
- E) Recommend an annual budget to the Executive Committee subject to their adoption;
- F) Prepare and send bills for dues, fines, fees, and any other assessments to each member at the conclusion of each season, and receive and record the receipt of their payment;
- G) Maintain financial records for each member in order to provide the necessary tax information to the members and government authorities as required by law;
- H) Make necessary disbursements in order to conduct the day to day affairs of the Association including, but not limited to, postage, office and computer supplies, and telephone bills;
- I) Maintain the Association's accounting books, records, and systems. The records shall be kept in accordance with acceptable accounting practices and standards. The records will be audited annually by an auditor appointed by the Executive Board.

Article X - Executive Board

- Section 1.** The Executive Board shall meet upon the call of the President as provided for in these By-laws. Proceedings of the Board shall be made known to the membership during the following general membership meeting.
- Section 2.** The Board shall consider all business brought before it by the President or the membership and shall take appropriate action to discharge its duties for the best interest of the Association. The Board is empowered to levy fines and/or suspend or expel members as set forth in these By-Laws.
- Section 3.** In matters of business where the Association might become financially involved or indebted in a sum greater than \$1,000.00, the Board will, except in emergency situations, request the authority to act from the membership before proceeding with the business.
- Section 4.** In any case in which a member of the Board is accused or will be a material witness for or against an accused, such Board member will be disqualified from acting as a member of the Board for the consideration of the case.
- Section 5.** The Executive Board shall perform such other duties and functions as may be prescribed from time to time by the membership.
- Section 6:** Upon approval of the Executive Board, the President shall be authorized to sign contracts and agreements on behalf of the Association.
- Section 7.** The Association shall have the power to indemnify any member who was or is a party or threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Association) by reason of the fact that he is or was an officer or agent of the Association, or is or was serving at the request of the Association as an officer or agent of another corporation, Association, partnership, joint venture, trust or other enterprise, against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit or proceeding if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Association, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he reasonably believed to be in or not opposed to the best interests of the Association, and, with respect to any criminal action or proceeding, had reasonable cause to believe that his conduct was unlawful.
- Section 8.** The Association shall have the power to indemnify any member who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Association to procure a judgment in its favor by reason of the fact that he is or was an officer or agent of the Association, or is or was serving at the request of the Association as an officer or agent of another corporation, Association, partnership, joint venture, trust or other enterprise against expenses, including attorneys' fees, actually and reasonably incurred by him in connection with the defense or settlement of such action or suit if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Association and except that no indemnification shall be made in respect of any claim, issue or matter as to which such member shall have been adjudged to be liable for negligence or misconduct of the performance of his duty to the Association unless and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which such court shall deem proper.

Section 9. To the extent that an officer or agent of the Association has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in Section 7 or 8, or in defense of any claim, issue or matter, he may be indemnified against expenses including attorneys' fees, actually and reasonably incurred by him in connection therewith.

Section 10. Any indemnification under Section 7 or 8, unless ordered by a court, shall be made by the Association only as authorized in the specific case upon a determination that indemnification of the officer or agent is proper in the circumstances because he has met the applicable standard of conduct set forth in Section 7 or 8. Such determination shall be made:

- A) By the Executive Board by a majority vote of a quorum consisting of Board members who were not parties to such action, suit or proceeding;
- B) If such a quorum is not obtainable, or, even if obtainable a quorum of disinterested Board members so directs, by independent legal counsel in a written opinion; or
- C) By the members.

Section 11. Expenses, including attorneys' fees, incurred in defending a civil or criminal action, suit or proceeding may be paid by the Association in advance of the final disposition of such action, suit or proceeding as authorized in the manner provided in Section 10 upon receipt of an undertaking by or on behalf of the officer or agent to repay such amount unless it shall ultimately be determined that he is entitled to be indemnified by the Association as authorized in this Section.

Section 12. The Association shall have the power to purchase and maintain insurance on behalf of itself or of any member who is or was an officer or agent of the Association, or is or was serving at the request of another corporation, Association, partnership, joint venture, trust or other enterprise against any liability asserted against him and incurred by him in any such capacity or arising out of his status as such, whether or not the Association would have the power to indemnify him against such liability under this Section.

Section 13. The indemnification provided by this Section shall not be deemed exclusive of any other rights to which those indemnified may be entitled under any bylaw, agreement, vote of members or disinterested Executive Board members or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office, and shall continue as to a member who has ceased to be an officer or agent and shall inure to the benefit of the heirs, executors and administrators of such member.

Article XI - Duties of the Assignor and Assistant Assignors

Section 1. The Assignor shall be nominated by the President following the annual election, and approved by the Executive Board.

Section 2. The Assignor may nominate Assistant Assignors as deemed appropriate, subject to the approval of the Executive Board.

Section 3. The Assignor shall:

- A) Serve as an adviser to the President in any negotiations between the Association and any prospective or current clients. In no event shall the Assignor enter into any agreement to provide member officials to any organization without the approval of the Executive Board;
- B) Serve as liaison to other referee bodies which request services of the Association in providing officials for games for which they hold the contract;
- C) Prepare a schedule of proposed assignments, and offer these assignments to members prior to the start of each season;

- D) As required, offer mid-season assignments to members to fulfill client requirements;
- E) Provide assigned members with information regarding client-specific Rules of Competition prior to competitions;
- F) Submit a complete activity report to the Association covering the entire year at the annual election meeting;
- G) Provide information regarding numbers and levels of games worked by members to the Registrar at the conclusion of each season;
- H) Perform other duties as are assigned by either the President or the Executive Board.

Section 4. Assistant Assignors, if any, shall assist the Assignor as requested in the proper performance of his duties. However, in no event shall any Assistant Assignor enter into any agreement to provide member officials to any organization without the approval of the Executive Board.

Article XII - Committee Functions

Section 1. A committee shall consist of not less than 3 persons.

Section 2. The Assessment Committee shall:

- A) Have as its purpose the promotion of the professional growth of members by identifying their individual strengths and weaknesses, and to advise the Assignor of each member's current capabilities;
- B) Have as its members qualified Assessors, nominated by the President and approved by the Executive Board, and shall serve at the pleasure of the Executive Board;
- C) Attempt to evaluate all Active members annually;
- D) Advise the Training and Mentoring Committee of general areas of member performance which may be improved through educational offerings;

Section 3. The Training and Mentoring Committee shall:

- A) Have as its purpose the provision of educational opportunities to prospective, new, and experienced officials, and the supervision the professional growth of new members;
- B) Be chaired by the Association's Vice President, and include at least one member who is a currently certified Referee Instructor and/or Referee Assessor. Committee members shall be nominated by the President and approved by the Executive Board, and shall serve at the pleasure of the Executive Board;
- C) Be responsible for the development and administration of a mentoring program for new officials, to include both off-the-field education and supervised assignments during their first year;
- D) Conduct, upon client request, Laws of the Game and other appropriate clinics and training offerings;
- E) Advise the Assignor regarding the current capabilities of members for use in the determination of appropriate assignments.

Section 4. The Judicial committee shall:

- A) Hear charges brought against any member, determine if these charges are supported by evidence presented, decide if disciplinary actions are warranted, and impose disciplinary actions as deemed appropriate. In this process, the Committee shall attempt to ensure that the rights and responsibilities of both the charged member and the Association as defined in the Associations Constitution, By-Laws, policies and procedures, and approved Resolutions are upheld to the best of its abilities;

- B) Be composed of three Active members in good standing, nominated by the President and approved by the Executive Board as required. Term of membership shall be for one year, unless the member is removed for cause by a 2/3 vote of the Executive Board, or resigns;
- C) Elect one of its members to serve as Chairman, who may take part in all discussions and votes;
- D) Select a member to maintain full and complete records of all meetings of the Committee. Records regarding hearings or disciplinary actions shall be turned over to the Association's Secretary immediately following notification to the charged member of the results of the Committee's deliberations. All other records shall be turned over to the Association's Secretary as they are prepared;
- E) When charges are brought against a member, be responsible for:
 - 1) Meeting in closed session to hear charges and evidence. For this purpose, a quorum, consisting of all Committee members shall be required;
 - 2) Deciding to sustain or not to sustain charges based on information presented. All decisions shall be reached through a majority roll-call vote of Committee members. Each Committee member's vote shall be recorded;
 - 3) Imposing disciplinary penalties if charges are found to be sustained. Penalties may consist of monetary fine, suspension, expulsion, or any other penalty deemed appropriate, in accordance with the By-Laws, governing laws of the State of Maryland, and other rules of this Association. All decisions shall be reached through a majority roll-call vote of Committee members present and voting. Each Committee member's vote shall be recorded;
 - 4) Documenting the results of its deliberations to both the charged member and the Executive Board.

Article XIII - Game Assignments and Fee Structure

- Section 1.** Except in situations where a qualified member is unavailable, game assignments shall be offered only to members of the Association. In the event assignment to a non-member is contemplated, said offer shall be conditional upon the non-member's agreement to pay fees as defined by the Executive Board.
- Section 2.** Members will be assigned games by the Assignor based upon information provided by the Training and Mentoring Committee and on their availability, as well as the Association's needs to respond to their clients.
- Section 3.** Acceptance of a game assignment constitutes acceptance by the official of certain professional responsibilities. These responsibilities include ontime arrival, proper appearance, and professional conduct. Members may be subject to fines resulting from failure to appear at an assigned game, late arrival, improper uniform, or other acts of unprofessional conduct. Imposition of fines is an administrative act, which does not constitute a disciplinary action under the terms of Article III of these By-Laws. Fines may be waived by majority vote of the Executive Board following receipt of a written request for waiver from the member.
- Section 4.** Failure of the Assignor to assign a game, or if the assignment is improperly or incorrectly made through the fault of the Assignor, may result in a fine against the Assignor in the amount of the fee for the game. If imposed, any such fines may be waived by majority vote of the Executive Board following receipt of a written request for waiver from the Assignor.

Article XIV - Rules and Mechanics

- Section 1.** Members should take care to apply the Rules of Competition for each client as adopted by the client. Game appeals based on rule misinterpretation, if accepted by the client, may, upon majority vote of the Executive Board, result in a fine to the official involved in the incident.
- Section 2.** The official uniform of the Association is that which is specified as acceptable by the Executive Board.
- Section 3.** Notification shall be made to the Assignor in a manner prescribed by the Executive Board of any unusual conditions arising in the course of a game assignment, including but not limited to match termination, issuance of cautions or send offs, or an injury requiring medical treatment.

Article XV - Expenses and Fees

- Section 1.** The Assignor and any Assistant Assignor may be paid a fee established by the Executive Board during each season as reimbursement for time and expenses incurred. This shall in no way establish an employer/employee relationship between the Association and the Assignor and Assistant Assignors. As such no deduction of any taxes will be taken out of any monies paid.

Article XVI - Order of Business

- Section 1.** The order of business at all meetings shall be as follows:
1. Call to order
 2. Reading of previous meeting minutes
 3. Report of the Treasurer
 4. Reading of correspondence
 5. Report of the Executive Board
 6. Assignor's Report
 7. Report of the Committees
 8. Old Business
 9. New Business
 10. Good and welfare of the Association
 11. Elections (if any)
 12. Adjournment
- Section 2.** Any portion of the order of business may be waived or changed by majority vote of Active members in good standing present and voting.

8/30/2009 – Revised Article V to move elections to Spring Meeting.

3/20/2010 – The following changes were approved by the General Membership
Constitution:

Inserted: Article III.Section 2. The Term of Office for each officer shall be 2 years. The President, Registrar and Treasurer shall be elected in even numbered years and the Vice-President and Secretary shall be elected in odd numbered years.

Inserted: Article IV.Section 3: At least half of the affiliated representatives shall be elected in even years while the remainder shall be elected in odd years. The Officers shall determine the election rotation of the affiliated representatives.

Deleted: Article V.Section 1: A) Assessment Committee

By-Laws

Deleted: Article II.Section 2 and Section 3 – deleted in entirety

Inserted: Article IV.Section 1 – In the Association

Deleted: Article XII.Section 2 - E) Advise the Assignor regarding the current capabilities of members for use in the determination of appropriate assignments.

Deleted: Article XII.Section 3 - C) Be responsible for the planning and administration of classes for prospective officials, based on certification requirements of Association-affiliated organizations;
D) Be responsible for the planning and administration of continuing education programs for current officials, based on certification requirements of Associationaffiliated organizations;
G) Develop and administer recertification testing to meet the requirements of Association-affiliated certification organizations;
H) Maintain records of training received by members.

Inserted: Article XII.Section 3 - E) Advise the Assignor regarding the current capabilities of members for use in the determination of appropriate assignments.

Changed: Article XIII.Section 2 – Assessment to Training and Mentoring

Deleted: Article XV.Section 2 - Dues schedules shall be established by the Executive Board at the first meeting of that Board following their election. These dues are in effect until the next election and subsequent Board meeting. Dues may vary according to class of membership in the Association.